



WELLINGTON COLLEGE  
CHINA

惠灵顿(中国)

WE ARE HIRING |



# We are Our People

## JOB DESCRIPTION

### Secondary Economics Teacher



Premium school with small  
class sizes and generous  
non-contact time



Personalised professional  
development pathways



HR Asia's best  
company to work for  
in Asia 2020 and 2021



Competitive salary  
and benefits

## ABOUT US

Wellington College China is a partner of Wellington College in England. It has three schools in Shanghai, all close to each other, not far from the heart of this exciting, international city. Our schools provide an outstanding education for more than 5,000 local and international children aged between 2 and 18 years old. Wellington College China are also winners of HR Asia Best Employers to work for Award, 2020, 2021 and 2022.

Huili School Shanghai is Wellington's bilingual school for Chinese students, which opened in August 2018. There are now more than 1,400 pupils in Huili nursery (Early Years 1-4) and Huili School (grades 1 to 12). The school is offering the IGCSE and IBDP in the high school to help students apply overseas universities.

We are dedicated to connecting the educational excellence of the East and West to create a pupil-centric, bilingual and bicultural learning experience. Inspiring our children to be the best version of themselves, to take pride in where they come from and to be the change they wish to see in the world. This will be based on a model that establishes a strong understanding of the rich and deep heritage and culture of China and being Chinese, while also establishes the values, aptitudes and knowledge needed to be an effective global citizen. We aim to prepare pupils for success during and after life at the school.

Within a culture of shared vision, mutual respect, connection and belonging, open communication and inclusive practice, the teacher will form an integral part of a close team who aspire to continually develop and evolve in their personal and professional development. Half of our teachers are English-speakers and half are Chinese. It is our desire to imbue every pupil with our five core values: courage, integrity, respect, kindness, and responsibility.

Wellington College China Schools are committed to safeguarding and promoting the welfare of children. Assessment and testing of applicants' suitability to work with children is an integral part of the selection process.

**Inspired · Intellectual · Independent · Individual · Inclusive**



# BASIC INFORMATION

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## **JOB TITLE**

Secondary Economics teacher

## **DEPARTMENT**

Academic

## **SUPERVISOR**

Head of High School

## **OBJECTIVES**

The Social Studies Department at Huili consists of a variety of subjects. At IGCSE, students have the option of taking history, geography, global perspectives, or economics, with the majority of students choosing multiple courses due to the success of the department and Huili students' eagerness to study the humanities. The curriculum in Junior High School (KS3) is unique, with students studying both the national curriculum in history and geography, and a specially designed course 'English Social Studies' in which Huili students extend their knowledge of key areas of history, physical and cultural geography, economics, and moral philosophy, all while building the skills necessary for success at IGCSE and IBDP. This helps them bridge the gap between the national curriculum and the international courses they take in high school.

One of the key focuses of the department is to support students in developing 21st century skills, including research, critical thinking, teamwork, communication, and reflection. Observers of lessons in the department may see students passionately participating in team debates, evaluating potential courses of action to global problems, or reflecting on how their life experiences have influenced their views and how they might empathise with others who have different perspectives. Although one of the goals of the department is to produce excellent IGCSE and IBDP results, at the same time, we look to build in students the skills necessary to be successful long after they leave Huili.

The department is looking for a professional and enthusiastic educator to teach Geography and/or History to IGCSE and eventually at IBDP level. A candidate with experience in either History or Geography as well as other areas of the social sciences is preferred. Additionally, the department is looking for a collaborator who is both flexible and adaptable in their teaching approach and has skills in co-planning as well as experience with teaching bilingual students or students with EAL needs.

We are looking for an outstanding practitioner who can deliver high quality learning to our eager students. The successful candidate will be well qualified and have experience of teaching social studies subjects to secondary pupils.

## **KEY RESPONSIBILITIES:**

### **Teaching and Learning**

- Set consistently high expectations and standards for all pupils.
- Contribute to the holistic wellbeing of all pupils and specifically to those assigned to your individual care.
- Demonstrate and make all pupils aware of the Huili School vision statement, values and identity.
- Plan and deliver creative, engaging and well-planned lessons and units of work.
- Assess and report on pupil progress as per the school's reporting calendar.
- Provide intervention, support and challenge to pupils in your care and liaise with department leads as required.
- Participate in curriculum meetings and pastoral meetings with international and Chinese teachers. Contribute ideas during discussions.
- Monitor and evaluate the effectiveness of your own teaching, maintaining good standards of practice and ensuring progression.
- Participate fully in the staff appraisal system, with classroom observation of colleagues and a willingness to be personally observed within the classroom.
- Be involved in developing, implementing and monitoring all school policies.
- Provide opportunities for the community to be involved in pupils' success.

### **Home-School communication**

- Build and maintain positive and constructive relationships with parents.
- Present and share information regarding the curriculum.
- Share pupil information provided by parents with other teachers as required.
- Communicate with parents on a regular basis, as directed by the department head and the head of school.
- Attend parent meetings as required and provide accurate, honest information regarding the progress of individuals and how they can develop even further.

### **Professional Integrity**

- Maintain the highest standards of care, child protection and safeguarding at all times.
- Remain positive, professional and build good relationship with colleagues.
- Complete tasks on time.
- Provide cover for absent colleagues as and when deemed necessary by the head of school.
- Play a full role in the weekly co-curricular activities programme.

## KEY RESPONSIBILITIES:

- Make a significant contribution to school assemblies, WeChat articles and newsletters, and by so doing highlight the work carried out by pupils in the subject.
- Promote an ethos of equality and equal opportunities for all pupils within the setting.
- Protect the privacy of pupils, pupils' families and colleagues.
- Maintain, with the rest of the teaching staff, high standards of conduct both in and out of the classroom. Act always in a way that conforms to the school ethos and values and is in the best interest of the pupils.
- Set high expectations and standards for the achievement of pupils and your personal performance.
- Contribute as fully as possible to the annual calendar of school events, in whatever way possible.

## Professional Development

- Be familiar with recent developments in pedagogy and within your area of subject expertise.
- Approach task with a 'can-do' attitude and a willingness to take risks and try our new ideas and approaches
- Be willing to accept others' good ideas and share your opinions.
- Support the School Development Plan generally and in so far as it relates to own area of expertise.
- Attend and participate fully in school staff development activities offered by the school and the Wellington College China group.

## BASIC QUALIFICATION

- Holder of Bachelor Degree related to subject specialism
- Teaching certificate (such as PGCE)
- Native level English speaker
- Support for Huili Values and vision

## EXPERIENCE

A minimum of 2 years of teaching experience within the subject specialism at secondary school level

## EXPERTISE

- Excellent subject knowledge
- Knowledge and experience of subject specialism at IGCSE and IB DP is an advantage

## PREFERRED APTITUDES

- Be able to assess pupils' interests, needs and developments
- Be able to develop curriculum
- Open, proactive, patient and caring
- International and bilingual school work experience is an advantage

Wellington College China schools are committed to safeguarding and promoting the welfare of children. Assessment and testing of applicants' suitability to work with children is an integral part of the selection process.

A large, faint watermark of the Wellington College crest is visible in the background. It features a shield with a cross, a crown on top, and a banner at the bottom.

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Our People**