Wellington College International Hangzhou

Food Committee Meeting Minutes

**Time:** 10:00-11:00 am on 18th October 2021

**Venue:** Meeting Room EG208

**Attendees:**

**Representatives of Parents**:

Chin Yu Wu（Year 2B Cathay Luo）（Year 1 to 3 parent representative）

Year 4A Rayna Shao (Ling Na Dong) （Year 1 to 3 parent representative）

Year 7A Allen Wen（Qin Chen）（Year 7 and above parent representative）

**Academic Representatives:**

Philip Stainton (Academic Representative of Senior School)

**Representatives of School Services Team**:

Chang Liu; Philip Stainton; Steven Du; Leo Li; Jinger He

**Representatives of Sodexo:**

Sally Zhao 现场经理

Jade Li 现场经理

Bear Yu 行政总厨

**Absences:**

Catherine Paradine (Academic Representative of Primary School)

**Meeting Details：**

**Topic 1． Confirmation of members of the food committee**

Many Thanks to parents for their support for the catering operation, especially for the 3 parent’s representatives who volunteered them to be part of Wellington Food Committee It is has been formally confirmed that the above-mentioned parents are the parents representatives for this school year.

**Topic 2． Parents’ feedbacks on catering and solutions from school**

During the meeting, all questions regarding catering service from parents were answered and discussed. Please refer to the table below for details.

|  |  |  |
| --- | --- | --- |
| **No.** | **Feedbacks from parents** | **Answers and solutions from school** |
| 1 | Is there enough meat served every day?  | The current 3 counters all have enough meat served every day: Sandwich Bar has egg, tuna fish, beef, chicken; the Western and Chinese counters have 1 main protein and 1 protein mixed with vegetable every meal.  |
| 2 | What’s the frequency of serving fries?  | Once two weeks.  |
| 3 | New pupils may not be familiar with the canteen rules which might have resulted in some pupils not eating enough lunch.  | School will pay more attention to the new pupils and re-announce the dining rules; make sure pupils get refilled if needed. In addition, school and Sodexo officers will offer their help during lunch.  |
| 4 | Is it possible for pupils to change the counter if they dislike the food chosen?  | There are sample lunches with the detailed information for the meals available at the canteen entrances every day for pupils to pre-learn. However, if pupil really disliked the food for the day, he/she could communicate with the Sodexo onsite Manager to change their lunch. School needs to ensure pupils have enough to eat.  |
| 5 | Can pupils choose their options of lunch cross counters or can the canteen serve A-La-Carte option?  | There are three choices of lunch including sandwich, western and Asian set meal. The Asian meal changes from noodle, Chinese style or Asian style daily. In addition, to enrich students’ understanding of different culture, Wellington Hangzhou and Sodexo catering company have customized the Food Festival Plan which provides monthly themed lunch for the year. The school has always adhered to the operating goal of focusing on the quality of food. If it is necessary to switch to A-la-carte, the consent of all parents should be sought.  |
| 6 | Is it okay to give students a little bit of each kind of food at the first round, so that pupils can taste all the food to increase the options?  | The school fully understand the parents’ feelings. However, this change may trigger other problems, such as increasing the queuing time and more food waste. To increase the varieties, Sodexo has added mini sandwiches on the side of two counters for hot lunch, so that students can take them free of charge if they still feel hungry.  |
| 7 | How much is the daily lunch rate for Primary pupils?  | RMB 31 including morning snack for Primary School pupils.  |
| 8 | Can parents get the brand list of key food materials?  | Yes, this list will be sent to Food Committee parents’ representatives.  |
| 9 | How can be pre-made sandwiches kept warm when weather getting cold?  | Yes, an electronic warm box will be purchased and set up at the sandwich station.  |