

HUILI SCHOOL NANTONG JOB DESCRIPTION

POSITION: KSI English Teacher

ABOUT US

Wellington College China is excited to welcome another member into its family - Huili School Nantong. Aligned with Wellington College in England's five core values of Courage, Integrity, Kindness, Respect and Responsibility, Huili School Nantong adheres strictly to Huili's vision to cultivate talent through virtue, kindness and integrity. The school is committed to providing world-class bilingual education for 7 to 18-year-old Chinese pupils and hopes to instill them with the five characteristics that make up the Huili identity of being Inspired, Intellectual, Independent, Individual and Inclusive. Huili School Nantong will encourage its pupils to become outstanding Chinese nationals with a well-rounded, global perspective.

Offering a complete 15-year education system, Huili School Nantong has a total planned area of 80,000m² and will start admitting Chinese nationals in September of 2022. Having an enrolment capacity of over 2000, the school also offers boarding options for approximately 900 pupils, starting from primary school age. Huili School Nantong adopts the same Victorian architectural style as Wellington College in England with teaching areas, boarding accommodation, school halls, a library, an indoor sports hall, a swimming pool, and outdoor football and rugby pitches. All facilities are designed to resemble its premium British counterpart.

Thanks to the network of talent Wellington College China has amassed over the past ten years, the new Huili School will have the organisation's full support as it aims to provide an outstanding academic team and a top-quality learning environment for Nantong pupils when it opens.

The following job description is a fluid document, and the list of responsibilities should not necessarily be seen as absolute. The post holder may be expected to carry out additional tasks that are reasonably deemed appropriate and, in a new and growing school, the job is likely to evolve.

BASIC INFORMATION:

JOB TITLE	KSI English Teacher
DEPARTMENT	Academic
SUPERVISOR	Chinese Principal, Head of Primary, Head of Junior High
OBJECTIVES	

The teacher works collaboratively with the head of English and other colleagues to provide education to pupils based on the Wellington College philosophy and ethos. The teacher must support each individual pupil's growth and development, encouraging them as Wellingtonians to be inspired, intellectual, independent, individual and inclusive. The teacher must demonstrate an understanding of the wider curriculum and administration needs of the school, and achieve high standards by responding professionally, sensitively and caringly to the needs of the pupils.

KEY RESPONSIBILITIES:

The successful candidate will play a key role in the development of English at Huili School Nantong. The College is looking for a candidate who would relish the challenge of establishing the subject in a new school.

The English teacher will have the responsibility for the planning and teaching of the subject to the designated class. The teacher will ensure that the subject is delivered in a way that provides coverage, progression and continuity. The teacher will also be required to carry out other such duties as the Head of Primary or the Head of Junior High may reasonably direct from time to time. He/she is expected to display the highest standards of professionalism in his/her teaching and in his/her relationships with colleagues and parents.

The teacher must ensure that an excellent learning environment is provided for the learning of English, and that the students develop a positive attitude to the subject within the College. The teacher must present lessons in a structured and coordinated manner with due regard to the ability of the students and the curriculum targets of the particular year group.

English Teacher (with responsibility as classroom teacher)

The teacher will:

- implement agreed school policies and guidelines;
- support initiatives decided by the Headteacher and staff;
- plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- be able to set clear targets, based on prior attainment, for pupils' learning;
- provide stimulating learning environments, where resources can be accessed appropriately by all pupils;
- keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
- report to parents on the development, progress and attainment of pupils;
- maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
- participate in meetings which relate to the school's management, curriculum, administration or organization;
- communicate and co-operate with specialists from outside agencies;
- lead, organise and direct support staff within the classroom;
- undertake all reasonable duties when requested by the Senior Leadership Team;
- act as a point of contact for one 'home' class. Undertaking the normal pastoral duties this entails.

JOB QUALIFICATIONS

BASIC QUALIFICATION	Education	Bachelor's degree, teaching certificate
	Major	English and Education
	Language	Native English speaker
EXPERIENCE	Working Experience	A minimum of 2 years working experience in teaching English, KS1 experience is advantageous.
EXPERTISE	<ul style="list-style-type: none"> Knowledge of native and non-native English language teaching 	
PREFERRED APTITUDES	<p>The teacher should have knowledge and understanding of:</p> <ul style="list-style-type: none"> the theory and practice of providing effectively for the individual needs of all children (e.g. classroom organization and learning strategies); the monitoring, assessment, recording and reporting of pupils' progress; the principles around Equal Opportunities, Health & Safety, SEN and Child Protection; the positive links necessary within school and with all its stakeholders; high standards of classroom management; impact of the learning environment upon children & staff; how to ensure children & colleagues stay safe; effective teaching and learning styles. <p>In addition, the teacher might also have knowledge and understanding of:</p> <ul style="list-style-type: none"> knowledge & experience of Read, Write Inc phonic scheme (OUP) /Literacy & Language programmes; 	

	<ul style="list-style-type: none"> • the links between schools, especially partner schools.
	<p>The teacher will be able to:</p> <ul style="list-style-type: none"> • Actively promote and demonstrate the Wellington College's ethos, values and aims positively, • use effective strategies to monitor motivation and morale; • develop good personal relationships within a team; • establish and develop close relationships with parents and the community; • communicate effectively (both orally and in writing) to a variety of audiences; • to attend out of hours events; • work with other adults in the classroom in planning and delivering high quality learning, • create a happy, challenging and effective learning environment. <p>In addition, the Class Teacher might also have:</p> <p>a strong interest in an appropriate activity that may be a focus in co-curricular activity sessions.</p>

To apply for this position, please complete our [online application form](#) (in English). You will also be asked to attach your CV and cover letter so we would suggest you have those ready in advance in Word or pdf format. Please note that any application with missing materials will not be considered.

Huili School Nantong is totally committed to safeguarding the welfare of children and young people and expects the same from its employees. All new staff will be subject to enhanced pre-employment clearance, including identity checks, criminal background checks, qualifications checks and employment checks to include an exploration of any gaps in employment.