



WELLINGTON COLLEGE  
INTERNATIONAL  
SHANGHAI

## POSITION: Lifeguard

### Basic Information

<b>JOB TITLE</b>	Lifeguard
<b>DEPARTMENT</b>	PE Department

### Purpose of Classification:

Wellington College International Shanghai has a large swimming programme covering PE curriculum, recreational swimming classes and a competitive swim programme. The Lifeguards are based permanently at the swimming pool and have general oversight of the facility

### Distinguishing Characteristics:

**This is a specialized classification and not part of a series. This class typically reports to the Head of Aquatics or Director of Sport as appropriate.**

#### Examples of Duties (additional duties may be added at the discretion of relevant Heads):

- Monitors activities at the pool to prevent accidents
  - Observes swimmers during lessons, CCA programme and training sessions to ensure safety
  - Identifies issues / situations and acts upon them
    - Throw rescues
    - Lifesaving - need to react quickly
    - Administers immediate First Aid if required
    - Coordinates with nursing staff in necessary situation.
  - Cautions swimmers regarding unsafe practices and safety hazards; enforces to pool rules and regulations.
- Works to a timetable and schedule as set by the school to include:
  - Early morning sessions
  - Timetabled lessons throughout the school day
  - Evening and weekend sessions as scheduled by Head of Aquatics
- Follows emergency action plan and procedures established in the event of an emergency.
- Maintains order in the pool and adjoining areas e.g. supervising students whilst changing and at start and end of lessons



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- Inspects facilities for cleanliness; completes general pool cleaning and maintenance duties e.g. reporting repairs in changing rooms and pool area & appropriate ambient temperature of adjoining areas
- Responsible for the availability and safekeeping of emergency equipment (rescue tubes, backboard, signs and other equipment).
- Provides general information on pool operation to patrons.
- At times, if needed, helps with swimming lessons e.g. including set up and take down of lessons
- Completes required paperwork e.g. completing pool entry log

**Knowledge, Skills and Abilities:**

- Knowledge of pool equipment and maintenance.
- Knowledge of lifesaving methods and procedures, including first aid and standard resuscitation measures.
- Knowledge of rules and regulations governing conduct of the public at pools e.g. adhering to school policies which use these as reference

**Suitably qualified in:**

Skilled in the application of lifesaving techniques.

- Skilled in swimming
- Ability to perform rescue actions, administer first aid and CPR.

**Minimum Qualifications:**

- Minimum of 2 years' experience
- Ability to speak English to a basic level
- Must possess current Lifeguard Training and/or Community First Aid qualifications and Professional Rescuer Cardiopulmonary (CPR) certificate upon employment.
- Is responsible for keeping updated with all qualifications relevant to this position